ENVIRONMENTAL POLICY

Introduction

The Senior Management at Elementa Consulting Ltd are committed to minimising the environmental impact of the company's activities through continuously improving our sustainability directly, in the projects we deliver to our clients and by preventing pollution and nurturing an ethos of environmental responsibility in all our staff.

We recognise that in pursuing our objectives, there is the opportunity to protect our immediate environment and by exercising proper control over our activities we can promote the use of sustainable resources and discourages wasteful or damaging practices.

Scope of Policy Statement

This statement applies to all parts of Elementa Consulting Ltd and covers all buildings, goods and services used and provided by us and everyone working for us. It covers the immediate impacts of our activities and policies but excludes:

- Indirect impacts of policy, taxation and enforcement that we cannot control or influence;
- Suppliers impacts that we are unable to influence

Environmental Commitment – Design and Specification Activities

Elementa's aim is to provide a high quality internal environment for our Staff and Clients. Our work and business are driven with the aim to minimise the impact of our business and designs on the environment.

Elementa's designs always meet or exceed the standards set out by legal requirement, building regulations and sustainability codes of practice. Our designs are geared to maximise sustainability within our clients' resources.

Our business strives to continually minimise impact on the environment through the creation of Elementa's environmental management system which is fully ISO 14001 assessed.

Elementa will review this policy annually as a minimum and will put into place continuous improvement plans that will be reviewed, agreed and actioned quarterly.

Working with our Clients and Suppliers

Clients

It is our policy that Elementa Consulting Ltd delivers sustainability to our clients following the CIBSE's 'Guidance on Sustainability'.

In delivering CIBSE's Guide, Elementa Consulting Ltd strives to give the most effective sustainable solution throughout each of the life cycle stages of our client's projects. We do this by influencing our clients and their projects through a sustainability strategy. The key elements of our strategy are:

- Energy and CO_2 emissions
- Water use
- Adapting buildings for climate change
- Flood risk
- Sustainable drainage systems
- Transport
- Ecology and biodiversity
- Pollution
- Health and wellbeing
- Waste
- Lifecycle impacts of materials and equipment

- Local environment and community
- Fire Risk

We apply these key principles through supporting our clients in their planning application, new build design and refurbishment, construction, building in use and end of life.

Suppliers
It is our policy that Elementa Consulting Ltd will, where possible, source services and supplies from companies that have ISO14001 certification, or if not certified, from suppliers that have an environmental management system in place that is compliant with ISO14001.

Environmental Commitment – Direct Company Activities

In the course of our operations and within resource constraints, we will improve our environmental performance by:

- Reducing waste through re-use and recycling and by using refurbished and recycled products and materials where such alternatives are economical and suitable.
- Conserving energy, water, wood, paper and other resources, particularly those which are scarce or non-renewable, while still providing a safe and comfortable working environment.
- Ensuring that wherever practicable any natural products used are from sustainable sources, and comply with EU and international trading rules.
- Phasing out, where practical, ozone depleting substances and minimising the release of greenhouse gases, volatile organic compounds, vehicle emissions and other substances damaging to health and the environment.
- Meeting all relevant current and foreseen statutory regulations and specifying contractors do the same when working on our projects.
- Communicating openly with staff; educating, training and motivating our colleagues, and relevant others, to encourage them to support our environmental programmes.
- Produce a Group Annual Corporate Social and Environmental Report 9CSR)
- Encouraging manufacturers, suppliers and contractors through our projects and other means to improve or develop environmentally preferable goods and services at competitive prices.
- Ensuring, where practicable, that buildings occupied by us are designed, constructed and operated to optimise their environmental performance;
- Demonstrating that, where relevant, environmental issues are considered when making decisions, planning and developing policy, programmes and projects.
- Preventing pollution as a direct result of our business activities

External Communication of Environmental Policy and Management

- The environmental policy will be made available to the public upon request.
- We shall respond upon receipt of enquiries from external third parties regarding our environmental aspects.

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Signature		Date	25.03.19
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